



UPSKILLING WITH RP ACE

More Learning. More Fulfilment.

Short Courses for
January - June 2022

About RP ACE



The Republic Polytechnic Academy for Continuing Education (RP ACE) offers a diverse range of courses that are industry-recognised and approved by the Ministry of Education and SkillsFuture Singapore. These include:

- ▶ Part-Time Diplomas
- ▶ Specialist Diplomas
- ▶ SkillsFuture Work-Study Programmes
- ▶ Skills-Based Modular Courses
- ▶ Short Courses and Workshops
- ▶ Courses for Seniors (National Silver Academy)
- ▶ Customised Workplace Relevant Corporate Training
- ▶ Professional Certificates



It is important to reskill and upskill for today's work and businesses.

Therefore, I urge you to seriously consider RP's training. It is a choice you would not regret.



Professor Cham Tao Soon
President (Emeritus),
Nanyang Technological University

Subsidies Available

Up to

90%

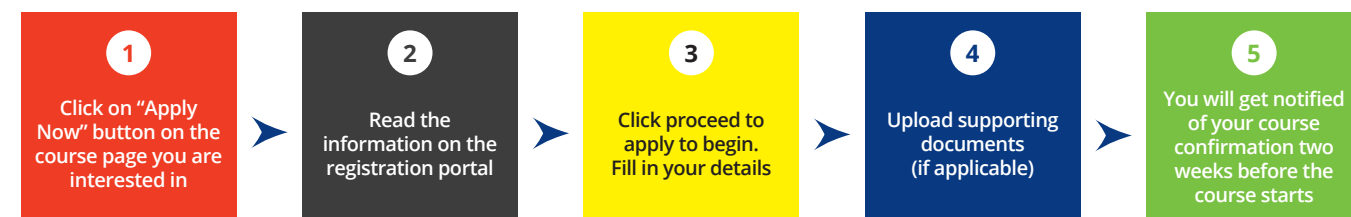
for Singapore Citizens and Permanent Residents

For more information about the subsidies, visit rp.edu.sg/ace/funding-schemes

Course Application

Once you have identified the course that meets your professional and personal growth development goals, head over to the course webpage to check on its entry requirements and latest details.

Please take note of the application opening and closing dates. To apply, follow the five easy steps outlined below:



Scan the QR code to find out more on the application process

rp.edu.sg/ace/course-application



General Enquiries

6510 3000 | ACE@rp.edu.sg

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[ACE.RP.sg](https://www.facebook.com/ACE.RP.sg) | [RepublicPoly.ACE](https://www.instagram.com/RepublicPoly.ACE)



Top 10 Courses You Need to Attend at RP ACE

RP ACE offers more than 200 courses. To help you get started on your self-development journey, here is a list of our most popular courses:

- [Environmental Infection Control and Management](#)
- [goRPA – UiPath](#)
- [Value Stream Mapping](#)
- [Values and Principles in Sport 2.0](#)
- [Agriculture Technology](#)
- [Basic Exercise Science](#)
- [Environmental Control Coordinator](#)
- [Create Graphics Like A Pro for Social Media](#)
- [Experience How Robotic Process \(RPA\) Makes Your Work Easier – UiPath](#)
- [Storytelling through Infographics](#)

Micro-Learning Courses (MLCs)

Too busy to take a day off from work to attend courses? Consider the MLCs! These bite-sized online learning courses are specially designed for working adults like you to expand and refresh your competencies at your own pace! What's more, each course ranges from 10 minutes to a few hours; making them the perfect choice for you.

Why Should You Sign Up?

- Customisation – Choose the skills you need to stay relevant and competitive
- Convenience – Expand and refresh competencies at your own pace
- Cost – Most MLCs are **free**!

RP ACE offers a range of free MLCs in the following categories:

- Applied & Health Sciences
- Business
- Digital media
- Hospitality
- Personal Development
- Technology
- Urban Solutions



Scan to find out more!

Skills-Based Modular Courses (SBMCs)

Looking to deepen your knowledge and skills in a specific area or topic? Extracted from full-qualification diploma programmes, our SBMCs help you deep dive into specific topics, thus enabling you to deepen your skills or broaden your knowledge. Depending on the module you take, classes may take place between one to three times a week, over a period of two to five months.

Why Should You Sign Up?

- With some planning, you can stack several SBMCs into a Post-Diploma Certificate or a Specialist Diploma
- More than 80 SBMCs across various fields to choose from
- If you are an RP alumnus, you get to enjoy free enrolment into your first three SBMCs under the Alumni Skills Advancement Programme (ASAP)



Scan to find out more!



Professional Certificate Programmes

Are you looking to develop your skills in a particular area of study or interested in exploring a new area of interest? RP ACE offers a list of professional certificate programmes that are developed for busy working professionals who are keen to expand career opportunities or to improve personal development skills!

List of professional certificates programmes offered at RP ACE:

- [Professional Certificate in Social Media Engagement](#)
- [Professional Certificate in Entrepreneurship](#)
- [Professional Certificate in Wellness Programming and Consultation](#)
- [Professional Certificate in Wellness Therapy and Practices](#)
- [Professional Certificate in Visual Design and Infographics](#)
- [Professional Certificate in Experiential Instruction and Facilitation \(Practical\)](#)
- [Professional Certificate in Experiential Instruction and Facilitation \(Theory\)](#)
- [Professional Certificate in Chinese Digital Media Content Creation](#)
- [Professional Certificate in Content Creation for Influencers](#)



National Centre of Excellence for Workplace Learning (NACE@RP)

NACE@RP helps companies design, develop, and implement workplace learning through training and consultancy projects.

Workplace learning allows employees to upskill or reskill within their work environment; enabling companies to respond more effectively in a fast-changing economic landscape. Companies may also benefit from transformation and growth through increased productivity and innovation.

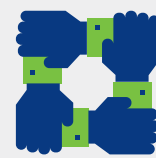
Benefits for Partnering with NACE@RP



Encourage skills development and level up the competencies of your workforce



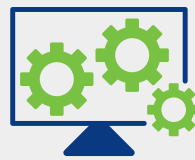
Attract and retain talent



Build a culture of learning and high performance at the workplace



Achieve strong business performance and excellence



Establish robust knowledge management systems for future growth

Solutions Offered by NACE@RP



Our facilitated programmes are versatile and easily customisable. It will equip your enterprise with relevant applicable skills, knowledge, and toolkits to support business growth and strategies.



As a one-stop centre for workplace learning and performance, NACE@RP draws on expertise of international institutions to adapt and implement Best-in-Class Workplace Learning Framework for SG Enterprises. The framework incorporates six components to drive, sustain, and strengthen organisational competencies to enable companies build up workplace learning practices and capabilities.



Scan to find out more!

SHORT COURSES HIGHLIGHTS JANUARY TO JUNE 2022



RP ACE @Woodlands,
Republic Polytechnic



RP ACE @Paya Lebar,
Lifelong Learning Institute



Online Learning

ADVANCED MANUFACTURING

Course	Venue	Dates					
		Jan	Feb	Mar	Apr	May	Jun
The ABC's of 3D Printing (Get Started Even Without a 3D Printer)	O		14		1		

APPLIED & HEALTH SCIENCES

Course	Venue	Dates					
		Jan	Feb	Mar	Apr	May	Jun
Agriculture 101 (Chinese)	O				9 & 16		
Agriculture 101 (English)	O	27 & 28	26 Feb & 5 Mar	31 Mar & 1 Apr	7 & 14	21 & 22	
Agriculture Technology (E-learning) English	O	13	15	15	14	12	15
Agriculture Technology (E-learning) Mandarin	O				1		1
Agri-Food Tech for Start-Ups	O		Run 1: 1-28 (Self-paced online learning) 1 & 3, 8 & 10, 15 & 17, 24 & 31 (Online learning & virtual live lecture dates)			Run 2: 1-30 (Self-paced online learning) 1 & 3, 7 & 9, 14 & 16, 23 & 30 (Online learning & virtual live lecture dates)	
Environmental Infection Control and Management	W	8, 14, 22, 28	5, 11, 19, 25	5, 12, 18, 20	1, 9, 14, 23, 28	13, 28	10, 25
goEco Ambassador, Eco Ambassador Starter	O	20 & 21		24 & 25		26 & 27	
Sustainable Agriculture: Clean and Green Standard for Urban Farms	W		16-18			18-20	

Dates listed are subject to change, and seat availability. Please visit our website and click on the "Apply Now" button for the latest available course dates.

APPLIED & HEALTH SCIENCES							
Course	Venue	Dates					
		Jan	Feb	Mar	Apr	May	Jun
Basic Ionising Radiation Safety (General) - for L5/L6 licences	W O	18-19, 26 (exam)	15-16, 23 (exam)	22-23, 30 (exam)	5-6, 13 (exam)	17-18, 25 (exam)	14-15, 22 (exam)
Basic Ionising Radiation Safety (Industrial Radiography) - for R1 licence	W O				19-20, 27 (exam)		
Basic Ionising Radiation Safety Security Screening - for L5 licence	W O	4-5, 12 (exam)	8-9, 16 (exam)	8-9, 16 (exam)		10-11, 18 (exam)	7-8, 15 (exam)
Environmental Control Coordinator (ECC) Training	W O	28 Dec-4 Jan (O), 5(W) 4-10 (O), 11 (W) 12-18 (O), 19 (W) 18-24 (O), 25 (W)	3-8 (O), 9 (W) 8-14 (O), 15 (W) 16-22 (O), 24 (W)	23 Feb-1 Mar (O), 2 (W) 1-7 (O), 8 (W) 9-15 (O), 16 (W) 16-22 (O), 23 (W) 12-28 (O), 29 (W)	30 Mar-5 Apr (O), 6 (W) 5-11 (O), 12 (W) 13-19 (O), 20 (W) 19-25 (O), 26 (W)	27 Apr-3 May (O), 4 (W) 3-9 (O), 10 (W) 11-17 (O), 18 (W) 17-23 (O), 24 (W)	25-31 May (O), 1 (W) 31 May-6 Jun (O), 7 (W) 8-14 (O), 15 (W) 14-20 (O), 21 (W) 22-28 (O), 29 (W)
JPFA-RP Masterclass for Plant Factories with Artificial Lighting	W O	19-20			28-29		29-30
Phlebotomy Principles and Practice		18-20	15-17	15-17	12-14	10-12	14-16
RNA Virus Molecular-Based Testing				21-25			
Specifications for Good Agriculture Practice in Singapore	O	17-18			13-14		

ARTIFICIAL INTELLIGENCE							
Course	Venue	Dates					
		Jan	Feb	Mar	Apr	May	Jun
An Introduction to Code-Free Machine Learning	O	19	16	16	6	25	22
Deep Learning with Python	O	18-19	15-16	15-16	19-20	24-25	21-22
Developing your First Chatbot	O	20		24		19	

DATA ANALYTICS							
Course	Venue	Dates					
		Jan	Feb	Mar	Apr	May	Jun
Analytics for the Hospitality Industry	O		18	11			
Create an Interactive Dashboard in a Day	O		11		5		15
Data Analytics with Power BI	O	20-21	24-25	17-18	21-22	26-27	23-24
Fundamentals of Data Visualisation	O	26-27	21-22	14-15	6-7	16-17	20-21
Mining Data for Insights @ Work	O	6-7	21-22	17-18	4-5	30-31	6-7
Text Mining - Making Sense of Unstructured Data	O	17-18	17-18	24-25	14-15	23-24	23-24
Understanding Behavioural Insights	O			4	11		9



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DIGITAL MEDIA							
Course	Venue	Dates					
		Jan	Feb	Mar	Apr	May	Jun
An Introduction to Creating Interactive Virtual Experiences	W			29-30			16-17
Applied Digital Design	O		28	23	27		24
Basic Video Creation and Editing	O			24	14		16
Creating Augmented Reality Effects for Social Media (New)	O			15-16			
Create Graphics Like A Pro For Social Media	O	24-25		21-22		30-31	16-17
Deepening Relations with Your Consumers through Social Listening	O			23			15
Designing for Digital Platforms	O	20-21		14-15		23-24	20-21
Livestream like a Pro	O			28			15
Mobile Video Creation	O		21-22		25-26		16-17
Podcasting for Marketing: How Do You Launch and Grow Your Podcast	O			25			24
Run a Webinar like a Pro	W			14-15			13-14
Storytelling through Infographics	O		23-24	30-31	28-29	26-27	13-14

ENTREPRENEURSHIP							
Course	Venue	Dates					
		Jan	Feb	Mar	Apr	May	Jun
Brand Storytelling with Design for Business	O			16			13
Business Pitching through Storytelling	O			18			24
Financing for Innovations	O			17			23
Launching your Startup	O			19			25
Starting an Online Business	O			10-11	12-13		10-11
The Entrepreneur Dive	O			14			20



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GENERAL							
Course	Venue	Dates					
		Jan	Feb	Mar	Apr	May	Jun
Basic Barista and Coffee Appreciation Workshop	W	15, 29	19, 26	5, 12	9, 23		
Basic Enriched Bread Making Workshop	W	15	26	5, 12	2, 9	7, 14	4, 11
Constructive Alignment in Curriculum Design	O	Course available throughout the year (Self-paced online learning)					
Curating Content for e-Learning	O	Course available throughout the year (Self-paced online learning)					
Digitalisation for Everyone	O	14	11	11	8	20	17
Essentials of Online Facilitation	P O	17-21 & 24 (am)	14-18 & 21 (am)	21-25 & 28 (am)	11-15 & 18 (am)	16-20 & 23 (am)	20-24 & 27 (am)
Fundamentals of Problem-Based Learning	O	Course available throughout the year (Self-paced online learning)					
How to Create Instructional Videos with Screencast	O	Course available throughout the year (Self-paced online learning)					
Infusing Critical Thinking in Curriculum	O			14-24 & 25			
Introduction to Instructional Design: The ADDIE Approach	O						14
Mentor@Work	P O		18 Feb - 4 Mar	25 Mar - 8 Apr			10 - 24
Sustaining a Community of Practice	O	Course available throughout the year (Self-paced online learning)					
Teaching with Technology	P O	15-29	12-16		2-16		11-25
University Mathematics Preparatory	W			5 Mar- 30 Apr			



HOSPITALITY SOLUTIONS							
Course	Venue	Dates					
		Jan	Feb	Mar	Apr	May	Jun
Digital Customer Experience: Fundamentals of Contact Centre Operations	O				8, 14		
Introduction to Autonomous Robots Integration and Programming (New)	W				1		24
Know Your Customer – Mapping Customer Experience & Journey	W O			25	1		
Leading and Developing Staff Capability In F&B Through Change Management	O			18			17
Project Management – Made Fun and Easy	W O			24-25			23-24
Strategies for Impactful Virtual Events	O			25			24

NETWORKING & SECURITY							
Course	Venue	Dates					
		Jan	Feb	Mar	Apr	May	Jun
Cybersecurity Essentials	O	12	17	16	20	18	15
Practitioner Certificate for Personal Data Protection	O	19-21	16-18	7-9	6-8	25-27	15-17



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SPORTS & HEALTH							
Course	Venue	Dates					
		Jan	Feb	Mar	Apr	May	Jun
Basic Exercise Science	<div><div>P</div><div>O</div></div>	7 & 14, 21 & 28	4 & 11, 18 & 25	4 & 11, 18 & 25	1 & 8, 22 & 29	6 & 13, 20 & 27	3 & 10, 17 & 24
Basic Medical Terminology	<div><div>O</div></div>		21		11		13
Caregiver Basics	<div><div>W</div><div>O</div></div>	11-12		8-9		10-11	
Everyday Botanica Course (E Learning) - Chinese	<div><div>O</div></div>	17		15		17	
Everyday Botanica Course (E Learning) - English	<div><div>O</div></div>		15		14		15
Fitness Instructor Course	<div><div>W</div></div>			7-28			
Foundational Sport Science	<div><div>O</div></div>	11, 13	14, 28	14			
Knowing Your Nutritional Needs	<div><div>O</div></div>			11 (English)			17 (Mandarin)
Managing Diabetes and Cardiovascular Health	<div><div>O</div></div>	14 (English)			22 (Mandarin)		
Nutrition for Healthy Living (E-Learning)	<div><div>O</div></div>	4		1		4	
Optimum Nutrition for All Ages	<div><div>O</div></div>		11 (Mandarin)			13 (English)	
Professional Certificate in Wellness Programming and Consultation	<div><div>W</div><div>O</div></div>	10 (English)			4 (Mandarin)	4 (Mandarin)	
Professional Certificate in Wellness Therapy and Practices	<div><div>W</div><div>O</div></div>		14 (English)	9 (Mandarin)	18 (Mandarin)		
Strategies to Improve Indoor Air Quality (IAQ) for Air-conditioned and Naturally Ventilated Places	<div><div>O</div></div>			15			23
Values & Principles in Sports	<div><div>W</div></div>	5	16	10, 31			



TECHNOLOGICAL SERVICES							
Course	Venue	Dates					
		Jan	Feb	Mar	Apr	May	Jun
Adopting Internet of Things into Operations	<div><div>W</div></div>			25			17
Analysing Your Social Media Performance	<div><div>O</div></div>			22			14
Basic Aircraft Maintenance Training	<div><div>W</div></div>			17-18			
Cold Chain Technology and Management	<div><div>O</div></div>	1, 15	1, 15	1, 15	1, 15	1, 15	1, 15
Digital Marketer Essentials	<div><div>O</div></div>			21			13
Introduction to Drones	<div><div>W</div></div>	6-7	10-11	3-4	7-8	5-6	2-3

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Getting Here



RP ACE @ WOODLANDS

Republic Polytechnic
9 Woodlands Avenue 9, Singapore 738964



NEAREST MRT STATIONS

Woodlands (North South Line)
Woodlands North (Thomson East Coast Line)



BUS SERVICES

169, 902*, 911

*902 operates from 7:30am to 10:00am on weekdays except for public holidays and RP school vacations.

RP ACE @ PAYA LEBAR

Lifelong Learning Institute
11 Eunos Road 8, Level 7
Singapore 408601



NEAREST MRT STATIONS

Paya Lebar (Circle and East West Lines)



Visit rp.edu.sg/ACE or scan the QR code to find out more about our lifelong learning courses

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For latest updates, please refer to our website.