

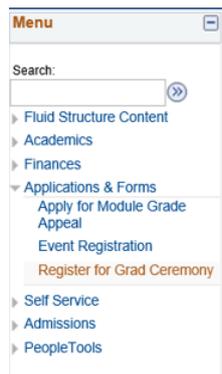
## How do I Register for Graduation Ceremony?

### Step 1 Access Registration page in OASIS

- a) Click [here](#) to log into OASIS. You will require RP domain login on your laptop to access OASIS. When logging into OASIS at a location outside of RP campus, you need to be connected using student VPN.

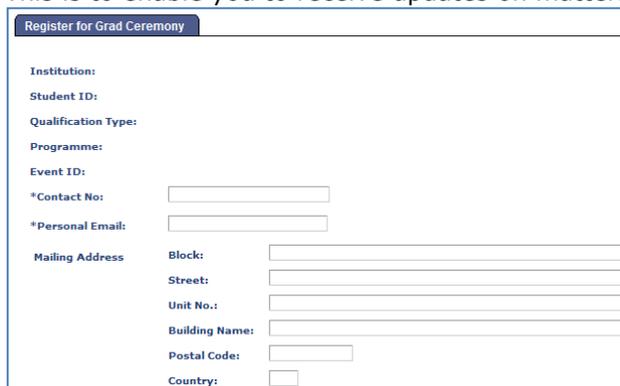
If you face difficulties logging into your OASIS account to register, please contact [Help-Registrar@rp.edu.sg](mailto:Help-Registrar@rp.edu.sg).

- b) On the left panel of the webpage, Under “**Applications & Forms**”, Click on “**Register for Grad Ceremony**”.



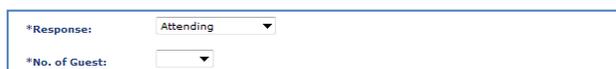
### Step 2 Update your particulars (Contact Number, Personal Email, and Mailing Address)

This is to enable you to receive updates on matters relating to the Graduation Ceremony.

A screenshot of the 'Register for Grad Ceremony' form. The form is titled 'Register for Grad Ceremony' and contains several input fields: Institution, Student ID, Qualification Type, Programme, Event ID, \*Contact No., \*Personal Email, Mailing Address (with sub-fields for Block, Street, Unit No., Building Name, Postal Code, and Country).

### Step 3 Register for the Graduation Ceremony

- a) Response: Select “**Attending**” or “**Not Attending**” from the dropdown list.
- b) Number (No.) of Guests: Select “**0**”, “**1**” or “**2**” from the dropdown list to request for the number of invitation cards.

A screenshot of the form showing two dropdown menus. The first is labeled '\*Response:' and has 'Attending' selected. The second is labeled '\*No. of Guest:' and has '0' selected.

### Step 4 Read Information for Graduands and Submit your Registration

- a) Take note of the information with regards to Graduation Ceremony.
- b) Acknowledge that you have read this information by checking the checkbox.
- c) Submit your registration by clicking on “**Submit**”.