

**ARE YOU A *JOB SEEKER?***  
**IMPROVE YOUR EMPLOYABILITY TODAY!**



***SGUnited Skills (SGUS) Programme***

***International Human  
Resources Management***

# 5 THINGS

to know about

## **SGUnited Skills Programme in International Human Resources Management**

### 1 What will I get out of this course?

This programme equips participants with the essential business competencies to support the Human Resource functions of organisations operating across national boundaries in a multicultural environment.

Upon completion of the programme, graduates will be able to:

- Recognise business fundamentals related to business model, finance and economics
- Design basic HR processes
- Execute line and support HR functions with an understanding of the underlying rationale
- Recommend process improvements for higher productivity and implementation of best practices and new initiatives

#### Career Opportunities:

Human Resource  
Administrative Support

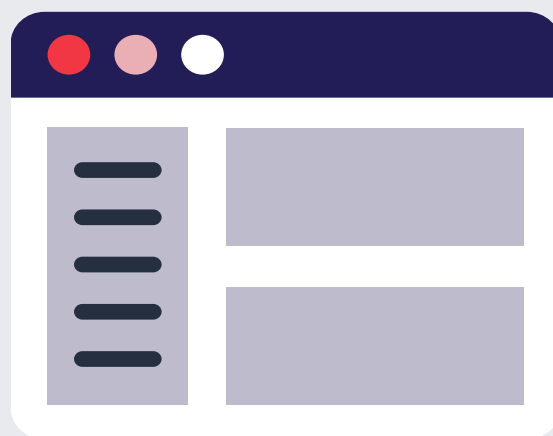
### 3 Where will the course be held?

Lessons will be conducted via online learning.



### 5 How much is the course fee?

Course fee for the six months programme is \$500. The programme is eligible for SkillsFuture Credit.



### 2 What modules will I be taking?

- Entrepreneurship
- Management Accounting
- Microeconomics
- Manpower Resourcing and Management
- Performance, Remuneration, and Benefits
- Learning and People Development

### 4 How often do I need to attend the course?

Course commences in October 2020, and will run for a total of six months.

Number of Lessons	Duration
Three times a week (Weekdays/Weekends)	9:00am - 12:00pm/ 9:00am - 5:00pm

# MORE REASONS TO SIGN UP FOR SGUNITED SKILLS PROGRAMME



**Training allowance up  
to \$1,200/month**



**Flexibility to exit  
programme once a  
job is secured**



**Career advisory and  
employment  
assistance**

## ***Minimum Entry Requirements***

Applicants should possess one of the following combinations of qualification and work experience:

- 3 GCE O-Level passes including English (Grade 1 to 7), Science (Grade 1 to 6) and one relevant subject (Grade 1 to 6) with at least three years of relevant work experience;
- NITEC or NITEC in Technology/Services (GPA 3.5 and above) with at least two years of relevant work experience;
- Higher NITEC or Higher NITEC in Technology/Services with at least one year of relevant work experience;
- Relevant WSQ Diploma with at least three years of relevant work experience.

Applicants who do not meet the entry requirements may be considered for admission to the course based on evidence of at least five years of relevant working experience or supporting evidence of competency readiness. Suitable applicants who are shortlisted will have to go through an interview and/or entrance test. The Polytechnic reserves the right to shortlist and admit applicants.

For more information, you may contact:

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**APPLY NOW**

Information is accurate as of August 2020.