

# RP Laptop Assistance (Opportunity Fund)

*FAST User Guide*

# 2021

## RP LAPTOP ASSISTANCE (OF)

# Summary Page

Click on the number/panel to access each application step

01

How do I apply for RP Laptop Assistance  
(Opportunity Fund) via FAST?

02

How do I check my application status?

03

Frequently asked questions

1

How do I apply for RP Laptop Assistance  
(Opportunity Fund) via FAST?



[Click to return to Summary Page](#)

# 1 How do I apply for RP Laptop Assistance (OF) via FAST?

## 01: Logging into the Portal

1

Access the portal via <https://fast.rp.edu.sg>



2

Click on '**Government Bursary & Financial Assistance**' icon



## Financial Assistance and Scholarship

A A A



### Government Bursary & Financial Assistance

For RP students who would like to apply for Government Funded Bursary and other Financial Assistance Schemes



### Freshman Scholarship

For Applicants who would like to apply for RP Freshman Scholarship



### Financial Assistance Eligibility Chatbot

For more information, please refer to RP website : <https://www.rp.edu.sg/financial-assistance> or chat with our FAS Eligibility Chat bot for RP administered schemes.



Click to return to Summary Page

# 1 How do I apply for RP Laptop Assistance (OF) via FAST?

## 01: Logging into the Portal

3

Login using your **RP Student ID (enter your myrp account)** and **password**. Click **'Next'**.

4

Enter your **password**. Click **'Sign In'**.

3

REPUBLIC POLYTECHNIC  
[user\_id]@myrp.edu.sg  
Can't access your account?  
Sign-in options  
Next

4

REPUBLIC POLYTECHNIC  
← 12345678@myrp.edu.sg  
Enter password  
.....  
Forgot my password  
Sign in



# 1 How do I apply for RP Laptop Assistance (OF) via FAST?


## 02: Access to Application Form

Click on '**Apply for AY2021 OF Laptop Subsidy**' icon to start your RP Laptop Assistance (OF) application.

Make sure you have submitted your AY2021 RP Bursary (Full Time) application and all the supporting documents before submitting this application.



[Home](#) / [FAS](#) >

Action	Acad year	Exercise	Application Status	Scheme	Closing Date
 Apply for AY2021 OF Laptop Subsidy	2021	AY2021 OF Laptop Subsidy			DD/MM/YYYY



[Click to return to Summary Page](#)

# 1 How do I apply for RP Laptop Assistance (OF) via FAST?

## 03: Submit your application

**1a**

Check that your **Student ID & Student Name** are correctly reflected.

**1b**

Check that Exercise ID is '**AY2021 OF Laptop Subsidy**'

[Home](#) / [FAS](#) / [Other FAS](#)

You are required to (1) submit an application (2) upload required documents if you wish to apply for **AY2021 OF Laptop Subsidy**. Please follow the instructions listed in each question carefully. Incomplete/incorrect application will be rejected.

**1a**

Student ID : 12345678

Student Name : Your Name

**1b**

Exercise ID : AY2021 OF Laptop Subsidy

Questions with \* are mandatory



# 1 How do I apply for RP Laptop Assistance (OF) via FAST?

## 03: Submit your application

**2**

Answer **ALL** the questions and read the instructions on the application page.



[Home](#) / [FAS](#) / [Other FAS](#)

You are required to (1) submit an application (2) upload required documents if you wish to apply for AY2021 OF Laptop Subsidy. Please follow the instructions listed in each question carefully. Incomplete/incorrect application will be rejected.

Student ID : 12345678

Student Name : Your Name

Exercise ID : AY2021 OF Laptop Subsidy

Questions with \* are mandatory

I would like to apply for OF Laptop Subsidy \*

Indicate 'Yes' or 'No'





# 1 How do I apply for RP Laptop Assistance (OF) via FAST?

## 03: Submit your application

3

Click on **'Preview And Submit'** to continue.

Upload File

No file chosen

#	File	Remove all
		<input type="button" value="Preview And Submit"/> <input type="button" value="Save as Draft"/>





[Home](#) / [FAS](#) / [Other FAS](#)

Application ID : **PETXXXXXXXXXX**

Student ID : **12345678**

Student Name : **Your Name**

Exercise ID : **AY2021 OF Laptop Subsidy**

I would like to apply for OF Laptop Subsidy : Yes

I am from (Name of Diploma Programme) : Common Engineering Programme (SEG - CEP)

I have applied for the RP Bursary for AY2021 : Yes

Income Declaration: There is no change in my family circumstances. I agreed to use my AY2021 Bursary's supporting documents for my OF Laptop Subsidy :

Yes

Edit

Submit

Save as Draft



[Click to return to Summary Page](#)

# 1 How do I apply for RP Laptop Assistance (OF) via FAST?

## 03: Submit your application

4

You should see a preview of your submission.

5

Scroll down to the end and click "**Edit**" to make changes to your application.

Scroll to the end and click "**Submit**" to submit your application.

Note: **No further amendments** can be made once you click '**Submit**'. Please ensure that all answers are accurate.

# 1 How do I apply for RP Laptop Assistance (OF) via FAST?

## 03: Submit your application

6 You will see a pop up message stating that your application is **SUBMITTED** and pending for verification. Click 'Ok' to proceed.

7 You will see that the Application Status changed from "Draft" to "Submitted Pending Verification". This means that you have successfully submitted your application and is pending for verification. You will be notified via your RP email account on the outcome of your application.

8 To view your submitted application, click on exercise ID 'AY2021 OF Laptop Subsidy'.

REPUBLIC POLYTECHNIC  
SACQUIRE. TRANSFORM. ADVISE.

Government Bursary & Financial Assistance

Home / FAS / Other FAS

You are required to (1) submit an application and (2) follow the instructions listed in each questions carefully. Incomplete/incorrect information may result in your application being rejected.

- Your application has been submitted and pending for verification.
- "Application Id for your reference **PETXXXXXXXXXX**

Ok

Student ID: 12345678      Student Name: Your Name      Exercise ID: AY2021 OF Laptop Subsidy

REPUBLIC POLYTECHNIC  
SACQUIRE. TRANSFORM. ADVISE.

Government Bursary & Financial Assistance

Home / FAS >

Action	Acad year ↑↓	Exercise	Application Status ↑↓	Scheme ↑↓	Closing Date ↑↓
Apply for AY2021 OF Laptop Subsidy	2021	<a href="#">AY2021 OF Laptop Subsidy</a>	Submitted Pending Verification		DD MM YYYY



# 2

**How do I check my application status?**



[Click to return to Summary Page](#)


# 2 How do I check my application status?

## Checking of Application Status

1

You will see that the Application Status changed from “Draft” to “**Submitted Pending Verification**”. This means that you have successfully submitted your application and is pending for verification.

**Note:** No further amendments can be made at this stage.

 <b>Government Bursary &amp; Financial Assistance</b> <span style="float: right;">A A A stu06 [→]</span>					
<a href="#">Home</a> / <a href="#">FAS</a> >					
Action	Acad year ↑↓	Exercise ↑↓	Application Status ↑↓	Scheme ↑↓	Closing Date ↑↓
	2021	<a href="#">AY2021 OF Laptop Subsidy</a>	Submitted Pending Verification		DD MM YYYY

1



# 2 How do I check my application status?

## Checking of Application Status

2


The Application Status will reflect **“Approved”** for all successful applicants.


You will be notified via your RP email account on the outcome of your application with all the relevant information.

3

Unsuccessful applicants will see **“Application Rejected by RP”**.

You will be notified via your RP email account on the outcome of your application with the reason for your unsuccessful application.

 <b>Government Bursary &amp; Financial Assistance</b> <span style="float: right;">A A A stu06 [↔]</span>					
Home / FAS >					
Action	Acad year ↑↓	Exercise ↑↓	Application Status ↑↓	Scheme ↑↓	Closing Date ↑↓
	2021	<a href="#">AY2021 OF Laptop Subsidy</a>	Approved		DD MM YYYY

 <b>Government Bursary &amp; Financial Assistance</b> <span style="float: right;">A A A stu06 [↔]</span>					
Home / FAS >					
Action	Acad year ↑↓	Exercise ↑↓	Application Status ↑↓	Scheme ↑↓	Closing Date ↑↓
	2021	<a href="#">AY2021 OF Laptop Subsidy</a>	Application Rejected by RP		DD MM YYYY



# 3

## Frequently Asked Questions



[Click to return to Summary Page](#)

# Frequently Asked Questions



**I am not from the course listed under RP Laptop Assistance (OF), can I still apply?**

Student from courses not listed under RP Laptop Assistance (OF) may apply for laptop assistance under the IMDA NEUPC Plus Scheme.



**How do I check my application status?**

You can login to **FAST Homepage** to view your application status.

Action	Acad year	Exercise	Application Status
	2021	<a href="#">AY2021 OF Laptop Subsidy</a>	Submitted Pending Verification



**Can I submit an incomplete application?**

Applications with missing information or supporting documents will **NOT be processed**.

Your application will **NOT be processed if you did not submit your AY2021 RP Bursary (Full Time)** application.



**How many times can I apply for RP Laptop Assistance (OF)?**

Student can only apply for this scheme **ONCE** per candidature.



**What is the laptop system requirement for my course?**

Please refer to the enrolment guide <https://www.rp.edu.sg/it-enhanced-learning/notebook>



**What should I do if I have other enquires not covered in this guide?**

You may email your enquiries to [help-fas@rp.edu.sg](mailto:help-fas@rp.edu.sg).

