

RP Laptop Assistance (Opportunity Fund)

FAST User Guide

2022

RP LAPTOP ASSISTANCE (OF)

Summary Page

Click on the number/panel to access each application step

01

How do I apply for RP Laptop Assistance
(Opportunity Fund) via FAST?

02

How do I check my application status?

03

Frequently asked questions

1

How do I apply for RP Laptop Assistance
(Opportunity Fund) via FAST?



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1 How do I apply for RP Laptop Assistance (OF) via FAST?

01: Logging into the Portal

1

Access the portal via <https://fast.rp.edu.sg>



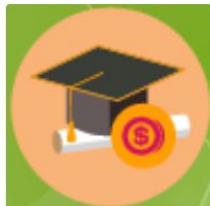
2

Click on '**Government Bursary & Financial Assistance**' icon



Financial Assistance and Scholarship

A A A



Government Bursary & Financial Assistance

For RP students who would like to apply for Government Funded Bursary and other Financial Assistance Schemes



Freshman Scholarship

For Applicants who would like to apply for RP Freshman Scholarship



Financial Assistance Eligibility Chatbot

For more information, please refer to RP website : <https://www.rp.edu.sg/financial-assistance> or chat with our FAS Eligibility Chat bot for RP administered schemes.



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1 How do I apply for RP Laptop Assistance (OF) via FAST?

01: Logging into the Portal

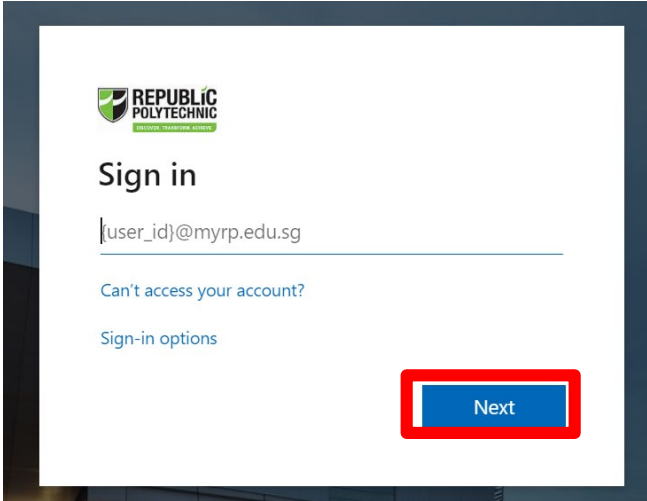
3

Login using your **RP Student ID (enter your myrp account)** and **password**. Click **'Next'**.

4

Enter your **password**. Click **'Sign In'**.

3



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Institusi Politeknik Republik Singapura

Sign in

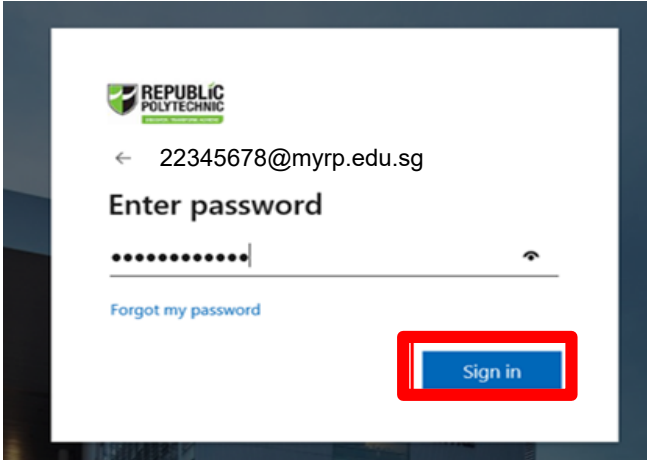
[user_id]@myrp.edu.sg

[Can't access your account?](#)

[Sign-in options](#)

Next

4



REPUBLIC
POLYTECHNIC
Institusi Politeknik Republik Singapura

← 22345678@myrp.edu.sg

Enter password

.....

[Forgot my password](#)

Sign in



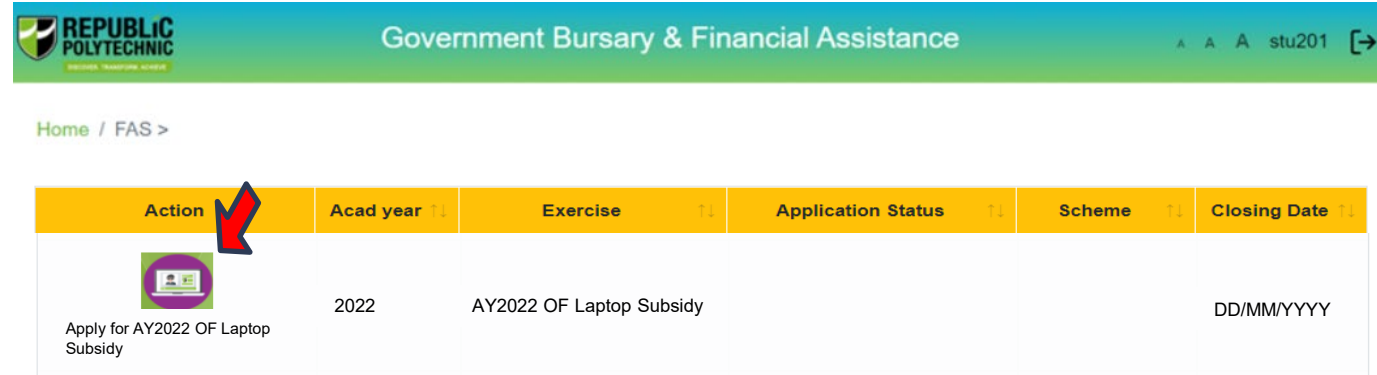
1 How do I apply for RP Laptop Assistance (OF) via FAST?


02: Access to Application Form

Click on 'Apply for AY2022 OF Laptop Subsidy' icon to start your RP Laptop Assistance (OF) application.

Make sure you have submit your AY2022 RP Bursary (Full Time) application and all the supporting documents before submitting this application.

NOTE: Perform this step only **AFTER** you have submitted your AY2022 RP Bursary (Full Time) application in FAST.



Action	Acad year	Exercise	Application Status	Scheme	Closing Date
 Apply for AY2022 OF Laptop Subsidy	2022	AY2022 OF Laptop Subsidy			DD/MM/YYYY



Click to return to Summary Page

1 How do I apply for RP Laptop Assistance (OF) via FAST?

03: Submit your application

1a

Check that your **Student ID & Student Name** are correctly reflected.

1b

Check that Exercise ID is '**AY2022 OF Laptop Subsidy**'

[Home](#) / [FAS](#) / [Other FAS](#)

You are required to (1) submit an application (2) upload required documents if you wish to apply for **AY2021 OF Laptop Subsidy**. Please follow the instructions listed in each question carefully. Incomplete/incorrect application will be rejected.

1a

Student ID : 22345678

Student Name : Your Name

1b

Exercise ID : AY2022 OF Laptop Subsidy

Questions with * are mandatory



1 How do I apply for RP Laptop Assistance (OF) via FAST?

03: Submit your application

2

Fill in **ALL** the questions and read the instructions on the application page.



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You are required to (1) submit an application (2) upload required documents if you wish to apply for AY2022 OF Laptop Subsidy. Please follow the instructions listed in each question carefully. Incomplete/incorrect application will be rejected.

Student ID : 22345678

Student Name : Your Name

Exercise ID : AY2022 OF Laptop Subsidy

Questions with * are mandatory

I would like to apply for OF Laptop Subsidy *

Indicate 'Yes' or 'No'



1 How do I apply for RP Laptop Assistance (OF) via FAST?

03: Submit your application

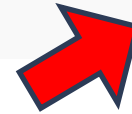
3

Click on **'Preview And Submit'** to continue.

Upload File

No file chosen

#	File	Remove all
		<input type="button" value="Preview And Submit"/> <input type="button" value="Save as Draft"/>





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Application ID : **PETXXXXXXXXXX**

Student ID : **22345678**

Student Name : **Your Name**

Exercise ID : **AY2022 OF Laptop Subsidy**

I would like to apply for OF Laptop Subsidy : Yes

I am from (Name of Diploma Programme) : Common Engineering Programme (SEG - CEP)

I have applied for the RP Bursary for AY2022 : Yes

Income Declaration: There is no change in my family circumstances. I agreed to use my AY2022 Bursary's supporting documents for my OF Laptop Subsidy : Yes

Edit

Submit

Save as Draft



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1 How do I apply for RP Laptop Assistance (OF) via FAST?

03: Submit your application

4

You should see a preview of your submission.

5

Scroll to the end and click "**Edit**" to make changes to your application.

Scroll to the end and click "**Submit**" to submit your application.

Note: **No further amendments** can be made once you click '**Submit**'. Please ensure that all answers are accurate.

1 How do I apply for RP Laptop Assistance (OF) via FAST?

03: Submit your application

6 You would see a pop up message stating that your application is **SUBMITTED** and pending for verification. Click 'Ok' to proceed.

7 You will see that the Application Status changed from "Draft" to "Submitted Pending Verification". This means that you have successfully submitted your application and is pending for verification. You will be notified via your RP email account on the outcome of your application.

8 To view your submitted application, click on exercise ID 'AY2022 OF Laptop Subsidy'.

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Home / FAS / Other FAS

You are required to (1) submit an application and (2) follow the instructions listed in each question carefully. Incomplete/incorrect information may result in your application being rejected.

Student ID: 22345678 Student Name: Your Name Exercise ID: AY2022 OF Laptop Subsidy

Pop-up message:

- Your application has been submitted and pending for verification.
- "Application Id for your reference PETXXXXXXXXXX"

Ok

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Government Bursary & Financial Assistance

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Action	Acad year	Exercise	Application Status	Scheme	Closing Date
Apply for AY2022 OF Laptop Subsidy	2022	AY2022 OF Laptop Subsidy	Submitted Pending Verification		DD MM YYYY



2

How do I check my application status?



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2 How do I check my application status?

Checking of Application Status

1

You will see that the Application Status changed from “Draft” to “**Submitted Pending Verification**”. This means that you have successfully submitted your application and is pending for verification.

Note: No further amendments can be made at this stage.

 Government Bursary & Financial Assistance A A A stu06 [→]					
Home / FAS >					
Action	Acad year ↑↓	Exercise ↑↓	Application Status ↑↓	Scheme ↑↓	Closing Date ↑↓
	2022	AY2022 OF Laptop Subsidy	Submitted Pending Verification		DD MM YYYY

1



2 How do I check my application status?


Checking of Application Status


2

The Application Status will reflect “**Approved**” for all successful applicants. You will be **notified via your RP email account on the outcome of your application** with all the relevant information.

3

Unsuccessful applicants will see “**Application Rejected by RP**”. You will be **notified via your RP email account on the outcome of your application** with the reason for your unsuccessful application.

 Government Bursary & Financial Assistance A A A stu06 [↔]					
Home / FAS >					
Action	Acad year ↑↓	Exercise ↑↓	Application Status ↑↓	Scheme ↑↓	Closing Date ↑↓
	2022	AY2022 OF Laptop Subsidy	Approved		DD MM YYYY

 Government Bursary & Financial Assistance A A A stu06 [↔]					
Home / FAS >					
Action	Acad year ↑↓	Exercise ↑↓	Application Status ↑↓	Scheme ↑↓	Closing Date ↑↓
	2022	AY2022 OF Laptop Subsidy	Application Rejected by RP		DD MM YYYY



3

Frequently Asked Questions



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Frequently Asked Questions



How many times can I apply for RP Laptop Assistance (OF)?

Student can only apply for this scheme **ONCE** per candidature.



How do I check my application status?

You can login to **FAST Homepage** to view your application status.

Action	Acad year	Exercise	Application Status
	2022	AY2022 OF Laptop Subsidy	Submitted Pending Verification



Can I submit an incomplete application?

Applications with missing information or supporting documents will **NOT be processed**.

Your application will **NOT be processed if you did not submit your AY2022 RP Bursary (Full Time)** application.



Can I not purchase a new laptop since I have an existing laptop?

As long as your existing laptop meets your course requirement, you may use your existing laptop.



What is the laptop system requirement for my course?

Please refer to the enrolment guide <https://www.rp.edu.sg/it-enhanced-learning/notebook>



What should I do if I have other enquires not covered in this guide?

You may email your enquiries to help-fas@rp.edu.sg. Do indicate your full name and RP Student ID in your email.



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